



MECHANICAL ENGINEERING M.S. THESIS/PAPER APPROVAL FORM

NAME: _____ SEMESTER OF GRADUATION: _____

DEGREE: _____ FILED INTENT TO GRADUATE? Yes No

CHECK ONE: MS Thesis MS Paper

If submitting an MS paper; was the paper previously presented at a conference? Yes No

INSTRUCTIONS

- I. Three approval signatures are required for the thesis/paper. A faculty reader will be appointed who: a) is familiar with the subject, and b) must be a member of the Graduate Faculty of Mechanical Engineering. The thesis/paper advisor and faculty reader serve as the thesis/paper committee. The faculty reader and the Associate Department Head for Graduate Studies/Department Head expects to review a document that is 1) technically sound, 2) complete with all sections and chapters, and 3) free from grammatical errors. This signed form MUST accompany the thesis/paper when submitted to the Associate Department Head for Graduate Studies/Department Head.
- II. When a thesis/paper is ready for review by the faculty reader, a copy should be forwarded to the student’s advisor and faculty reader. **The faculty reader must have a minimum of two weeks for reviewing the thesis/paper.** Thus proper planning to meet Graduate School deadlines is required. A copy of the thesis or paper must be provided two weeks in advance of the oral presentation. The oral presentation must be completed two weeks in advance of the last date for a graduate to upload their final theses. This date can be found at <http://www.gradschool.psu.edu/calendars/important-dates/>.
- III. **M.S. students completing a thesis** must present their research orally before an audience consisting of no less than the thesis/paper advisor and the faculty reader.

M.S. students completing a paper must present their research orally before an audience consisting of no less than the thesis/paper advisor and the faculty reader; or, at a national or international scientific conference. (Details can be found on the reverse of this document).
- IV. **This form with all signatures must be returned to the Graduate Programs Office.** Final theses are submitted to the Graduate Thesis office on the [eTD website](#). Final papers are submitted directly to the MNE Graduate Programs Office.

SATISFACTORY ORAL PRESENTATION

- 1. Advisor Signature _____ Print Name _____ Date _____
- 2. Co-advisor Signature (if applicable) _____ Print Name _____ Date _____
- 3. Faculty Reader Signature _____ Print Name _____ Date _____

THESIS/PAPER APPROVAL

- 4. Advisor Signature _____ Print Name _____ Date _____
- 5. Co-advisor Signature (if applicable) _____ Print Name _____ Date _____
- 6. Faculty Reader Signature _____ Print Name _____ Date _____

SUBMISSION TO MNE GRADUATE PROGRAM OFFICE

- 7. Assoc. Dept. Head for Grad. Studies / Dept. Head _____ Date _____

**RETURN THIS FORM TO 127 REBER (MNE GRADUATE PROGRAMS OFFICE)
DO NOT SUBMIT THIS FORM TO PSU THESIS OFFICE.**